



Centre for the Advancement of
Interprofessional Education

Honorary CAIPE Fellowship

The Award of the title 'Honorary Fellow' of the Centre for the Advancement of Interprofessional Education: Criteria and Procedures

Introduction

An Honorary CAIPE Fellowship is a prestigious title awarded for five years to an individual who is a CAIPE member and has made significant and outstanding contributions to IPE, collaborative working and the organisation. It is awarded in anticipation that the individual will continue with on-going activity with and for CAIPE as long as they remain a CAIPE member.

Guidance on process and procedures is given below for the award of the title 'Honorary Fellow' of the Centre for the Advancement of Interprofessional Education. This is followed by general information on the nomination of Honorary Fellows.

The title of Honorary Fellowship is awarded by the CAIPE Board on the recommendation of a specifically appointed panel for the purpose (Nomination Committee). This committee will consider applications that are supported by nomination by two members of CAIPE and the presentation by the nominee of supplementary evidence of meeting the award criteria.

Award Criteria

Candidates should have made a contribution (in either a national or international context) – to the furtherance of interprofessional knowledge and its application to society; through for example educational practice, consultancy, scholarship/research, policy development, or collaborative practice in health and social care.

Candidates are judged against the following criteria, which are not in order of priority. They should select the two criteria that relate best to their professional profile

Criterion 1)

A national or international reputation as an **educator** and/or **mentor** as exemplified by contributions to the development of interprofessional education and pioneering developments in pedagogy that supports interprofessional education.

Criterion 2)

National or international standing of the individual in the context of the development of collaborative working in health, social care and/or other relevant field through **practice** and/or **consultancy**.

Criterion 3)

Leadership relevant to the vision, values and strategic development of policy (local, national or international) in the development of interprofessional education and/or collaborative working in health and social care and/or other relevant field.

Criterion 4)

Significant contributions to **organisational support of CAIPE** and its strategic aims and/or wider development.

Criterion 5)

National or international standing of the individual as a **researcher** in interprofessional education and/or collaborative working in the fields of health, social care or other relevant context.

Nominees are expected to have a record of achievement that ensures that they can maintain the standard of excellence and distinction associated with the title in the field of interprofessional education and/or collaborative working. Therefore, they are expected to continue contributing to this work in one or more of the following activities:

- Promotion, development and/or support of interprofessional work based activities
- Informing national and international policy
- Promotion, development and/or support of IPE research and evaluation
- Promotion and provision of relevant publications, training material etc
- Encouraging the creation of new knowledge
- Involvement in local, national and / or international communities of interprofessional practice
- Actively developing and delivering the work of CAIPE
- Representing, promoting, developing and supporting CAIPE, both nationally internationally.

In applying the criteria, the following guidelines may be helpful:

i) The candidate should provide evidence regarding two of the criteria above. A candidate must be outstanding in at least one of the criteria and have substantial strength in at least one other.

ii) The criteria should be interpreted in the light of peer group standards applicable to CAIPE's area of expertise.

1.2 Procedures for the award

a) Applicants will be members of CAIPE and an award of the title is made in anticipation that the individual will continue with on-going activity with and for CAIPE and as long as they remain a CAIPE member.

b) Applicants may apply directly for the award of the title but seek the support of two named CAIPE members to act as nominators. Alternatively, two CAIPE members may approach someone they wish to nominate.

c) Applicants should submit the nomination form that will incorporate a statement supported by evidence, on how they satisfy the selected criteria. The form should be signed by two nominees to signify their support of the application.

d) Applications for the award of the title will be invited once a year. Selection is by the CAIPE Nomination Committee, based on the following process:

- Invitations to apply for the award of the title will be promoted 6 months prior to a closing date via the CAIPE website and emails to individual and corporate members.
- The application will consist of a fully completed nomination form including accompanying evidence as appropriate.
- Applications will be submitted electronically to: admin@caipe.org or by hard copy to: CAIPE, PO Box 680, Fareham, PO14 9NH.
- A nomination committee will be appointed by the CAIPE Board to provide independent, objective views of the application.
- Candidates will be notified of the date when the Nomination Committee will make its recommendations to the CAIPE Board. The Committee may determine that an award should be recommended, or that further information should be obtained or that an award should not be made.
- Candidates will be advised of the Committee's decision verbally as soon as possible after the meeting and formally in writing thereafter.
- The proceedings of the Nomination Committee will be confidential. Unsuccessful candidates will have no right of appeal but the Committee will offer appropriate guidance on future applications.

e) Successful applicants will be entitled to use the title 'Honorary Fellow' of the Centre for the Advancement of Interprofessional Education

f) Honorary Fellows are expected to maintain the standards of excellence and distinction associated with the title

g) The designation of the award shall lapse automatically if the holder is no longer a member of CAIPE.



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Application Form

Applicant's name:

Applicant's contact details:

Criteria to be considered (please tick the two selected)

Criterion 1)

A national or international reputation as an **educator** and/or **mentor** as exemplified by contributions to the development of interprofessional education and pioneering developments in pedagogy.

Criterion 2)

National or international standing of the individual in the context of the development of collaborative working in health, social care and/or other relevant field through **practice** and/or **consultancy**.

Criterion 3)

Leadership relevant to the vision, values and strategic development of policy (local, national or international) in the development of interprofessional education and/or collaborative working in health and social care and/or other relevant field.

Criterion 4)

Significant contributions to **organisational support of CAIPE** and its strategic aims and/or wider development.

Criterion 5)

National or international standing of the individual as a **researcher** in interprofessional education and/or collaborative working in the fields of health, social care or other relevant context.

Evidence

Please provide an overview of the evidence you are putting forward to support your meeting the selected criteria. You should present first the criterion that you consider you have an outstanding profile and second the criterion in which you have substantial strength. The narrative you provide should not exceed 500 words for each criterion. You may wish to append supporting documentation if necessary. You should then send your completed nomination form to your two nominees for information and submit to: admin@caipe.org by 1/5/18. Hard copies can be sent to CAIPE, PO Box 680, Fareham, PO14 9NH.

1st Criterion:



2nd Criterion



Signed

Date



Centre for the Advancement of
Interprofessional Education

**Application for the award of the title 'Honorary Fellow' of the Centre for the
Advancement of Interprofessional Education.**

Nomination Form.

Applicant's Name:

Title and Name of Nominator:

How long applicant has been known to you?

In what capacity do you know the applicant?

Please provide a brief statement of support for the application.

Signed:

Date: