

CAIPE Working Group Funding Application

Group Title		Contact Details of Group Leader	
Group Leader		Telephone	
		Email	
Proposed Funding Activity			
Total Funding Requested			

Description of activity planned

Please include the following information:

How will CAIPE benefit from this activity – and **how?**

What are the timescales for the activity?

should this be and 'details of activity'?

Who is involved in the activity?

Budget

Please provide a budget for the activity indicating costings clearly

COSTS

TOTAL COST OF ACTIVITY	£
Deposit required	£
Accommodation	£
Transport <small><i>Should this be Travel and should we add 'Subsistence Allowance' ?</i></small>	£
Printing	£
Other (please state) <small><i>Should we add 'CAIPE Administrator Costs'?</i></small>	£
Other (please state)	£
FUNDING	
Please detail breakdown of total cost requested from CAIPE with timescale	£
	£
TOTAL REQUESTED FROM CAIPE	£

Do we need a section on Authorised by CAIPE Executive Group with date and signature? also footer of when Policy will be reviewed?