

CAIPE

CENTRE FOR THE ADVANCEMENT OF INTERPROFESSIONAL EDUCATION

Minutes of CAIPE Board meeting (post AGM) Thursday 24th June 2010

Present

Elizabeth Howkins (EH) (Chair), Richard Pitt (RP), Angus McFadyen (AKM), Siobhan Ni Mhaolrunaigh (SN), Liz Anderson (LA), Bryony Lamb (BL), Susanne Lindqvist (SL), Hugh Barr (HB), Marilyn Hammick (MH), Charles Campion-Smith (CCS), Mike Saks (Guest), Tony Perry (TP), Ann Ewens (AE), Helena Low (HL), Richard Gray (RG), Debbie Craddock (DC), Jenny Ford (JF), Margaret Sills (MS), Emma Beal (EB)

Apologies

Dawn Forman (DF), Melissa Owens (MO), Liz Westcott (LW), Chris Green (CG), Lynn Clouder (LC), Lesley Hughes (LH), Jill Thistlethwaite (JT)

Agreed Agenda

1. Introductions
2. Record of co-opted members
3. Continuing roles
4. Dates
5. Finance
6. WHO document
7. Patron

1. Introductions

Everyone went around the room introducing themselves

2. Record of co-opted members

Marilyn Hammick
Lesley Hughes
Jill Thistlewaite
Chris Green (PG student Rep)

Andrew Carson – Stevens and Victoria Blackburn have now graduated and so new undergraduate student representation is needed. SL/MH agreed to work with the student network to identify an undergraduate student representative to be co-opted onto the CAIPE Board for 2010-11.

ACTION SL/MH

3. Continuing roles

New members elected to the Board at the AGM are Jenny Ford, Debbie Craddock and Liz Westcott, all for their first term of office. There were no retiring members. The issue of Board member roles will be looked at in the next executive meeting. New board members might like to think about what role they could play.

It was suggested that for the next AGM that names of Board members are announced and that they are asked to stand up to identify themselves for members present at the meeting. It was agreed that at the next AGM a list of Board members, co-opted members, honorary members etc be read out.

Current Honorary members are:

John Horder
Margaret Thwaites
Marilyn Hammick
Ann Loxley

Charles Engel
Geoff Meads
Michael Carmie
John Carrier
Ian Cameron

4. Dates

Dates of meetings for CAPE Board members were circulated. The dates are as follows:

2010

15th July – Executive meeting: London
23rd September – Away Day: Norwich
14th October – Executive meeting: London
19th October – Corporate members forum
18th November – Board meeting: London
19th November – Chair's Annual Event: London

2011

26th January – Executive meeting: London
15th February – Board meeting
10th March – corporate members forum
28th April – Executive meeting: London
23rd June – AGM

5. Finance

Now have nearly £30K in reserve. Costs will be incurred for administration support and marketing. Other costs that will be incurred will be travel, meetings etc. HB suggested that a minimum of £12K is always kept in order to cover the costs of closure should this situation occur. It was suggested that at next AGM there is a need to give some detail of the plans for the money in the bank.

6. WHO Document

LA/RG spoke to this document. CAIPE need to make a response. It was asked if the away day could be devoted to this issue. LA asked for advice from the Board on what communication mechanism. It was agreed that an alert e-mail would be sent to members asking them to respond on the proposed BLOG (MH BLOG) responding to 3 simple questions. LA/RG will then prepare for the away day using the responses they have received. LA/RG suggested an away day prep day with executive.

ACTION LA/RG AND EXECUTIVE

It was also agreed that an urgent press release should be developed and sent out giving CAIPE's position on the current financial situation and the future of the health and social care workforce.

ACTION ALL BOARD MEMBERS

7. Patron

MH informed the Board that MH and JT have been looking at the issue of a Patron for CAIPE. MH proposed that CAIPE don't pursue a Patron but look at the possibility of an Advisory Board of 3-4 key people. It was agreed that MH/JT could look at this proposal and present to the next CAIPE Board meeting on 18th November.

Any Other Business

None