

CAIPE

CENTRE FOR THE ADVANCEMENT OF INTERPROFESSIONAL EDUCATION

CAIPE SPECIAL BOARD MEETING (Post AGM) NCVO, London

Thursday 21st June 2012

16:00 am

Present: Elizabeth Howkins (EH) Chair, Hugh Barr (HB) President, Helena Low (HL) Vice Chair, Angus McFadyen (AKM), Jenny Ford (JF), Sarah Hean (SH), Richard Gray (RG), Jayne Frisby (JFr), Richard Pitt (RP), Debbie Craddock (DC), Ann Jackson (AJ), Sundari Joseph (SJ), Marion Helme (MH), Emma Beal (EB)

Guest: Debbie Holmes (DH)

1. APOLOGIES

Apologies were received from Liz Westcott, Dan Kinnair, Bryony Lamb and Doug Rae.

2. INTRODUCTIONS

The new members of the board, Sundari Joseph and Marion Helme and the two new returning members, Richard Pitt and Richard Gray, were welcomed to the CAIPE Board. All members at the meeting introduced themselves.

3. AGREE CO-OPTED MEMBERS

EH proposed that Geoff Glover, Head of Health Sciences, be co-opted to the CAIPE board. The meeting agreed and asked that EH discuss with him the possibility of sending an alternate to the meetings if he cannot attend.

ACTION: EH

EH asked everyone to consider anyone else that could be co-opted to the board. HB suggested Margaret Sills be approached in the future for her links with EIPEN. It was decided to wait and see how the future of EIPEN works out.

RG suggested a political person be approached who could liaise with the Health Service.

4. CAIPE MEETINGS

The members of the board were given dates of forthcoming CAIPE meetings on the agenda. They were encouraged to attend the Away Day in Coventry, Student Conference in Birmingham and the Board Meeting and Chair's Event in London.

5. WORK OF THE BOARD MEMBERS

EH handed out a list of roles and responsibilities of the Board members. It was noted that Margaret Sills roles will need to be covered now that she has left the board.

HL suggested a Research Activities Liaison role be set up. JF said that the CAIPE Impact Strategy will have an effect on roles and responsibilities and it was agreed that this should be reviewed at a future meeting.

HB suggested that the flyers and leaflets we hand out need to be reviewed and in particular suggested a leaflet for individual members to join CAIPE similar to the leaflet given to students.

6. CONTINUING ROLES

This item was not discussed.

7. EXECUTIVE GROUP

EH explained to the new members that the Executive Group meet to discuss the day to day running of CAIPE. The members of the Executive Group are EH, HL, AKM and RG. Margaret Sills was a member but has now left the board. Her position will need to be replaced in the Executive Group.

8. ANY OTHER BUSINESS

8.1 CAIPE Impact Strategy

SH updated the meeting on the progress the working group is making on the CAIPE Impact Strategy. RG offered to act as a liaison between the Executive Group and the Strategy groups.

8.2 HCPC Update

JF updated the meeting on the latest situation regarding the consultation with the new Health Professions Council. She handed out copies of a standards document from the HCPC for board members to take away and review. It was suggested that the President of the HPC should be invited to future CAIPE events. JF said that she had a link to the President and would approach them to try and arrange this.

8.3 NAEIP

RG confirmed that he was now a board member of NAEIP and that they are interested in holding a joint annual conference with CAIPE. The board were interested in principle but cautious about the scale of organisation involved and the timescale to do this.

8.4 International Links

HB reported that the International Standards Conference IPE&P will be coming to London. All of the 7 collaborative organisations have made a joint bid. He said he was waiting to hear from the Japanese.

8.5 Photographer

DH told the meeting that a professional photographer is required for events and meetings so that we can get higher quality photos for our website and publications. If anybody knows of a photographer who would be interested they should pass the details on to DH.

There being no other business the meeting closed at 17.05 pm.

Date of next Board meeting: November 22nd NCVO London