

CAIPE

CENTRE FOR THE ADVANCEMENT OF INTERPROFESSIONAL EDUCATION

BOARD MEETING

10.30 am coffee, 11.00 am – 4.00 pm, 9th October 2008

**King's College London, Guy's Campus,
Large Committee Room, Hodgkin Building, SE1 1UL**

<http://www.kcl.ac.uk/about/campuses/guys.html>

Come through the entrance gates from St Thomas Street, London Bridge. Leaving the Guy's Chapel on your right walk through the covered way to the large courtyard. Hodgkin is on your right at the far end, the buildings are labelled.

AGENDA

1. **Welcome and apologies**
2. **Minutes and matters arising from:**
 - Board meeting held on 10th July 2008
 - AGM
3. **Exec actions since AGM**
4. **CAIPE Forum** - Feedback on first meeting in Coventry on 30th September
5. **CAIPE Board:**
 - Board elections - rotational elections, co-opted members
 - Student members (co-opted)
 - Search Committee for progressing appointment of new chair – report
 - Board sub-committees
 - Volunteers
6. **Accounts, Companies House and Charity Commission returns**
 - Gift Aid
 - 2007
 - 2008
 - 2009
 - Registered address
7. **Membership, website and administration**
 - Renewals
 - JIC and membership packages
 - Corporate
 - Individual
 - Students

8. **CAIPE Ireland**
9. **Management, Administration, Website and Bulletin**
 - Roles and Responsibilities
 - Corporate links
 - Volunteers
 - Website
 - Bulletin
 - Marketing and Publicity materials
 - CAIPE workshops review
10. **Partners / Relationships**
 - EIPEN
 - The Network - Towards Unity for Health
11. **Consultancy**
 - WHO Framework for Action – IPE study groups
 - CAIPE definition of IPE
12. **NCVO**
13. **Board Meeting Dates**
 - 11th December 2008, Nottingham**
 - 12th March 2009, clashes with HSAP Festival of Learning at Walsall (Wolverhampton Univ)**
 - Date for AGM?**
14. **Any other business**