



Centre for the Advancement of  
Interprofessional Education

## **CAIPE Board Meeting**

**Thursday 3<sup>rd</sup> November 2016**

**NCVO Buildings - 8, All Saints St, London N1 9RL**

**Board meeting: 11 am – 4 pm (Refreshments from 10.30 am)**

### **Agenda**

1. Welcome
2. Apologies
3. Approval of minutes from previous board meeting (30/6/16).
4. Matters arising not on agenda.
5. Chairs Report from Exec group meetings (18/08/16 and 13/19/16, notes attached).
6. Update on away day (attached)
7. Board member's roles and responsibilities (Final document attached).
8. Task group proforma documents and brief feedback from individual task groups.
9. IPE guidelines 2016- update
10. Treasurer's report and future (attachment, EH).
11. Membership issues including levels of membership.
12. Transparency (KP and MH).
13. CAIPE at risk register (attachment, EH)
14. Follow up to ATBH conference.
15. Workshop policy and update (attachment).
16. The John Horder Award- update (attachment).
17. Co-option of representative(s) from overseas members (attachment).
18. 30th. anniversary of CAIPE (RP)
19. Future dates (attachment).
20. Any other business.
21. Date (15/2/17) and venue of next board meeting.
22. Discussion: selection of CAIPE Chair
24. Discussion: Update on website including instruction on how to use the new website and conflict of interest of board members - EB and RP.